

Saint Charles Parent Teacher Organization

Monday, February 25, 6:30pm

PTO Board Meeting Minutes

Present: Laura Frey, Deb Bahr, Diane Welch, Beth Cage, Mitch Peterson, Jeff Cole.

1. Business

- **School Dance** – Heather Millard was not present for discussion. Board members talked about moving this event to the Fall – perhaps a Back to School or Homecoming event.
- **Spring Carnival Update** – Carnival is coming together. Volunteers have been popping up, funds are coming in from our community sponsors and prizes are here. Baskets for the silent auction are being collected from the teachers and will be a great addition to the carnival. The next carnival meeting will be on March 19th at 5 pm and will be a work night to organize the prizes for the event. Anyone who can help would be appreciated.
- **Child Care for March 25 & 26** – no one has stepped up to provide childcare. We will re-visit this at the next conferences in the Fall.
- **Crossing Guard Discussion** – The legion doesn't have funding to sustain this program long term. The board felt that it would be good to donate an amount for this year to help out, but needs to re-evaluate whether long term support is something we want to undertake.
- **Elections** – will be held on-line. Nominations are also being handled on-line. The by-laws of the organization reflect that the current President moves to a Past President position. The current Vice President moves to the President position. The Treasurer position is a two year term, currently held by Laura Frey and will be up for re-election next year. The two open spots are the secretary position and the Vice President position.
- **General Meetings**
 - Attendance down. The board talked briefly about just having one or two general meetings per year and not trying to have monthly meetings. There was a motion to combine the general membership meeting with the board meetings. This passed and meetings will be held regularly and open to the general membership to attend.
 - **STAND** – there will be information at the next meeting about this group and what they are about.
- **Fundraiser/Inflatable Request** – Diane received a request for PTO to do a fundraiser. The board discussed this and decided against doing product sales because the thought of having the kids sell products to support our PTO is not in keeping with the mission of group.
- **Taxes** – still looking into tax requirements for this year.

2. Recap

- **Book Fair** – the February book fair went well, there was a lack of volunteers. Some of the suggestions from the board would be to only do one per year; and perhaps a different venue would help (like the gym or cafeteria – larger space).
- **Kindergarten Registration Information** – PTO will provide a table with information and bubbles for parents to pick up.

3. Officer Reports

- President
- Vice President
- Secretary- Approval of January 28, 2013 board meeting minutes. (Please view online)

- Treasurer-Approval of Bills/ Balance of Checking (\$3651.05)
- Principal – is getting ready for fall.

4. Committee Reports –

- Membership
- Activities – there was a Valentine’s Day appreciation for the teachers and Shelly Daood is coordinating the appreciation for Conferences.
- Fundraising
- Publicity
- Non-Profit

5. Next Meeting March 19, 2013 at 6:30

6. Next Carnival Meeting: Feb. 28, 2013, Elementary Library 6:30pm